

Application Process And Status

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A Maast application starts at [creation](#) and moves through different stages depending on actions taken by you or the underwriting team. The [Dashboard](#) provides a graphical display and an overview of all your applications. All applications are accessed by selecting [Applications](#) from the menu.

The table below describes each status option available at each application stage.

Application Status	Description	Options Available
Incomplete	<p>An application is <i>Incomplete</i> from the time it is created until a clickthrough is recorded. Applicants are prompted to attach documentation.</p> <p>Application status is updated to <i>Documentation</i>.</p>	<ol style="list-style-type: none"> 1. Watch Application 2. Collect Clickthrough 3. Validate Application 4. Withdraw Application
Documentation	<p>The applicant has clicked through the terms. The supporting materials are required, or the application is waiting to be submitted.</p> <p>Application status is updated to <i>Submitted</i>.</p>	<ol style="list-style-type: none"> 1. Watch Application 2. Collect Clickthrough 3. Validate Application 4. Withdraw Application 5. Submit Application
Submitted	<p>An application is submitted.</p> <p>A new section in the Application Detail is available - Boarding Activity, displaying where an application is in the boarding workflow and the timing at each station.</p>	<ol style="list-style-type: none"> 1. Watch Application 2. Collect Clickthrough
Credit Pending	<p>Once an underwriter starts processing the application.</p> <p>The application will move to <i>Credit Pending</i>.</p>	<ol style="list-style-type: none"> 1. Watch Application 2. Collect Clickthrough
Approved	<p>The underwriter approves the application.</p> <p>Application status is updated to <i>Approved</i>.</p> <p>The Application Process in the Application Detail will display automated steps to build and board the new Maast account. The merchant account is built within minutes of approval. You can use the new link to the Merchant ID in the Application Overview to access the new account. The products will drive how the boarding will complete.</p>	<ol style="list-style-type: none"> 1. Watch Application

Application Status	Description	Options Available
Complete	<p>The application has now completed all the steps for boarding.</p> <p>Application status is updated to <i>Complete</i>.</p>	<p>1. Collect Clickthrough</p>
Declined	<p>The application is declined.</p> <p>Application status is updated to <i>Declined</i>.</p>	
Withdrawn	<p>An application is withdrawn by you or one of your users.</p> <p>Application status is updated to <i>Withdrawn</i>.</p>	
Canceled	<p>An application is canceled by the underwriter or one of your users.</p> <p>Application status is updated to <i>Canceled</i>.</p>	
