## **Transaction Summary**

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## Go to Reports and select Transaction Summary.

The **Transaction Summary** report summarizes your merchant's batches for the previous processing day. Click on the filter to change the date, select a row and navigate from the summary report to view the <u>Batch</u> <u>History Lookup</u> for a specific merchant. Alternatively, select the magnifying glass icon next to **Transaction Summary** to view the <u>Batch History Lookup</u> for all merchants.

View the Transaction Summary report and the following fields.

Field	Description
ID	We support a reporting hierarchy for you and your
	merchants. The hierarchy node is a number assigned
	to the application and appears in the Application
	Overview of the <u>Application Detail</u> .
Name	We support a reporting hierarchy for you and your
	merchants. The node name is the name assigned on
	the application and appears in the Application
	Overview of the <u>Application Detail</u> .
# Sales	The number of sale transactions included in a batch.
\$ Sales	The transaction value of sales in the batch and
	displayed in the target currency.
# Refunds	The number of credit transactions included in a
	batch.
\$ Refunds	The transaction value of credits in the batch and
	displayed in the target currency.
# Total	Count sales, less the value of credits, are in the
	target currency.
\$Total Net	Value of sales, less the value of credits, in the target
	currency.