Account Status Detail

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Go to Reports and select Account Status Details.

Account Status Details report displays accounts, <u>statuses</u>, and key account details. By default, the report shows the current month. Select the filter to change the month.

Search the report by using filters and select from the following options.

Field	Description
Merchant ID	The Merchant ID, or MID, is the account number assigned to the account.
DBA Name	The business name is also known as the DBA (Doing Business As). The DBA will be
	used when processing transactions and appear on the cardholder statement.
Merchant Status	The account moves through different stages depending on the actions and
	activities of the merchant; the <u>merchant status</u> will reflect this information.
Approval Date	The date the application was approved.
Activation Date	The first date that the account processed a \$10 batch.
Report Month	The reporting month.

View the Account Status Detail report and the following fields.

Field	Description
Merchant ID	The Merchant ID, or MID, is the account number assigned to the account.
DBA Name	The business name is also known as the DBA (Doing Business As). The DBA will be
	used when processing transactions and appear on the cardholder statement.
Status	The account moves through different stages depending on the actions and
	activities of the merchant; the merchant status will reflect this information.
Submission Date	The date the application was submitted to our Underwriting Team.
Approval Date	The date our Underwriting Team decided on the application for the account.
Days to approve	The number of calendar days from submission to approval.
Activation Date	The date an account processed the first batch of more than \$10.
Days to Activate	Calendar days from approval to the time the first batch was processed.
Approved Monthly	Our underwriting team decides the approved monthly volume.
Volume	
Established Monthly	A rolling average of the prior three full processing months of sales.
Volume	
Sales Rep	All partner users can be assigned as sales representatives.